How to get started with Webcollect
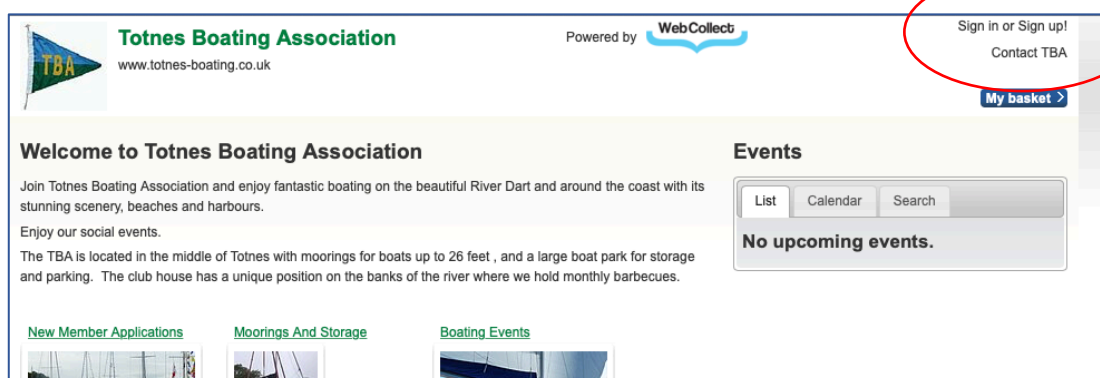# (for existing members)

PLEASE NOTE THIS IS VERY HARD TO DO ON A PHONE – IT IS BEST TO USE A COMPUTER OR LAPTOP OR AFTER THAT USE A TABLET OR IPAD.
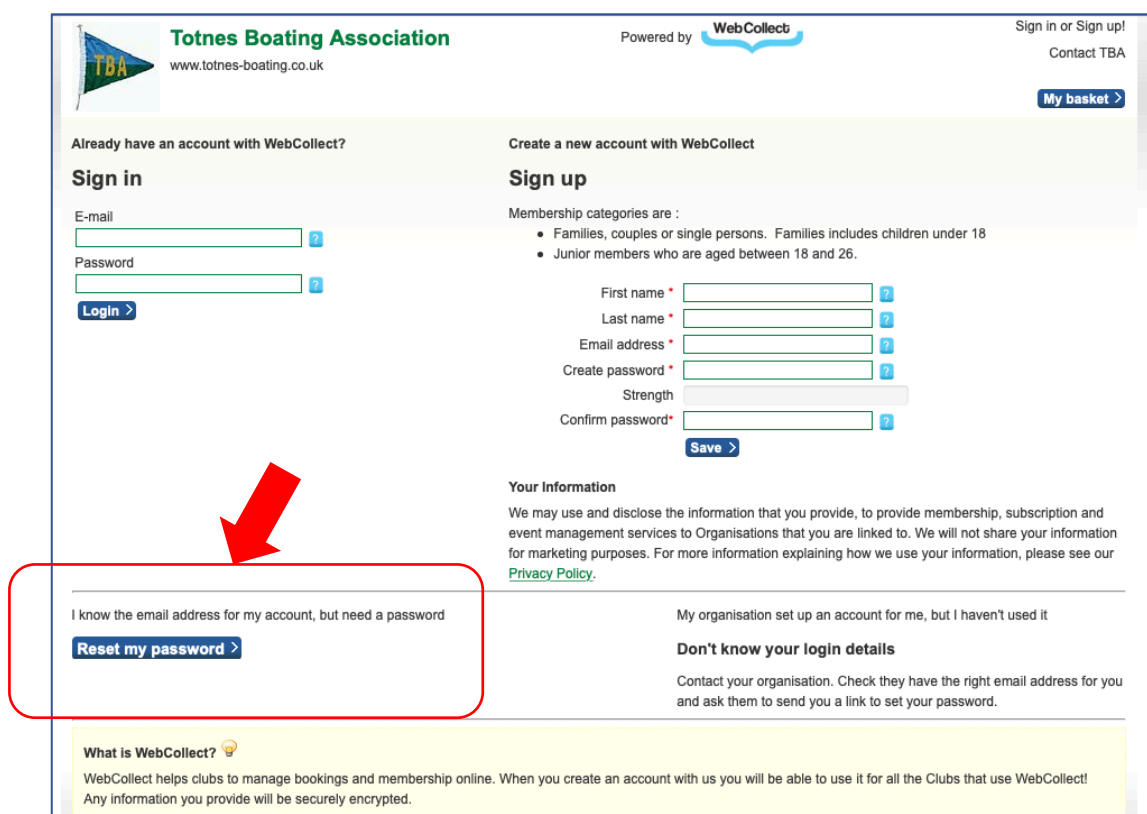
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Go to our home page on https://webcollect.org.uk/tba and select Sign in or Sign up in top right corner.

You can also get to this page from the club website.

You will then see this page:

You will next see the screen below. We have set up every existing member with an account, but you will need to set up a password so select **I know the email address for my account but need a password** as below :

The email address is the one you have registered with TBA - which is the one we use to send you any information, including now about Webcollect.

If you Sign Up for a new account you may appear twice in TBA's records which will confuse everything. If you do this by mistake it can be undone, just let me know (treasurer@totnes-boating.co.uk).

You will have had emails from me on webcollect on 11th December and again on 9th and 10th January which had a link in them that took you straight to the page to set up your password.

Once you have set a password you can log into Webcollect.

Your home page will look something like this :

From here you can place orders/applications, review orders/applications (eg for moorings), see and edit any contact details, see what you have paid, change password.

See note called: **How to apply for mooring or renew subscription on Webcollect**